



Digital Photography Order Form

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EVENTS, NETWORKING & CORPORATE TRENDS IN NORTHEAST OHIO

Orders for digital photography from *Cleveland Business Connects*® in the standard volumes listed below can be made using this form. To keep your costs low and the ordering process simple, we have made our prices as all-inclusive as possible. After you fill out this form and fax or E-Mail it to us, you will be contacted by phone by our staff to confirm the order. Orders require a purchase order number or a credit card number to which the purchase will be charged (if you do not have an account with us).

All Photography Purchases Include:

1. Full reprint rights to each photo purchased – photographs must be credited to “CBC® Publishing”
2. High Resolution format suitable for high-quality printing (5”x7”, 300 dpi, TIFF format)
3. Full-color file (RGB or CMYK), Black & White available upon request
4. Turnaround time (order to delivery) 5-10 business days
5. File delivery can be digital (email) or on a CD (may require longer delivery time due to shipping)

Digital Photography Pricing:

Location of Photograph	1 Photo	2 Photos	3 Photos	4 Photos	5+ Photos
Cover or Feature Story	\$ 300	\$ 250 each	\$ 200 each	\$ 150 each	\$ 100 each
Department Features, one page stories, i.e., IceBreakers, SocialNet	\$ 200	\$ 150 each	\$ 100 each	\$ 100 each	\$ 100 each
Additional magazine copies available for \$3.95 each:		Quantity Requested _____ x \$3.95 = \$ _____			

Order a Reprint:

Name of Person Ordering _____ Title _____ Date _____

Organization _____

Address _____

City, State, Zip _____

Phone _____ E-Mail _____

Title of Article _____ Issue Date _____

Location/Description of Photograph(s) _____

Where files should be shipped if not same as above: _____

A watermarked low resolution digital proof of the photograph will be sent to the E-Mail address listed above for approval
Please print completed form and payment information below, sign and fax to 216.831.8337 or E-Mail to reprints@cbcmagazine.com

Credit Card/Purchase Order No. _____ Visa__ MC__ Amex__ Exp. _____ Security Code _____

Name on Card _____ Signature _____

Payment by check is acceptable. Please make checks payable to CBC® Publishing and mail with completed form to: 26650 Renaissance Parkway Suite D4, Cleveland, OH 44128. Orders will be processed once payment is received.

Questions? Please contact CBC® Publishing at reprints@cbcmagazine.com or call 216.831.9557

Authorized Signature: _____ Date: _____